

About

Atelier Gardens is an iconic 6-acre film campus overlooking Berlin's famous Tempelhof airport. Known as "UFA Studios Tempelhof", later as "Berliner Union-Film" and now "BUFA", it has been home to the pioneers of film, and has hosted close to 1000 film and television productions in its history of more than 100 years. Today, the campus has five film studios, eleven dubbing studios and two mixing studios, about 10,000 square metres of offices, and ever-growing garden space. The site's vision of "Celebrating Soil, Soul, Society" underlines the ambition for a holistic approach to regenerative life in the city. We do this by facilitating changemakers in our office and studio spaces.

The internship

We are now offering 3-6 month internships (Plichtpraktikum) for students who are looking to gain professional experience in the impact sector. This is a role of a multi-talented person who will be supporting in day-to-day administrative and operations tasks and will be supervised by the Team and Office Assistant. This role will focus on sustainable impact reporting across campus; however, there will also be opportunities for development in the areas of campus operations, communications, general assistance, or support in event production as well as studio and office lettings.

The Candidate

Excellent interpersonal skills and a proactive solution-oriented attitude

Enjoy co creating in a small team of committed people, dedicated to high-quality work

Good organisational skills, initiative, and a quick grasp of things

Share the values of Atelier Gardens

Ability to translate data into powerful storytelling

Fluent German and good knowledge of English, both written and spoken.

Important: understanding of ESG Reporting Standards, measurement frameworks and KPI tracking

Benefits

The opportunity to shape an amazing place in Berlin

A fascinating network of local and international changemakers and other professionals with whom we work together

Space for learning and growth, taking responsibility, experimentation and fun

Subsidised zero-waste canteen lunches

If you are interested in an internship with us, please send your CV, cover letter and possible starting date to: info@atelier-gardens.berlin Due to the number of applications received, we are unable to provide any individual feedback on unsuccessful applications.

Thank you and we look forward to hearing from you!