



Funding application form

of the Student Council for Landscape Management
and Nature Conservation

Name, first
name

Email

Matriculation
number

Phone

Study
programme

Bank
name

Semester

IBAN

Name of the event and date _____

Please fill in completely.

Reason for application

Curricular excursion Module name _____

The application must be submitted within 6 weeks of the start of lectures.

Funding of a university cultural event

(estimated) costs of the event _____

Explanation of the event / justification for hardship case

I confirm that I do not receive any further funding for the event stated here. All information provided is true and correct.

All account receipts for the last **three full** months are enclosed.

Place, date, Signature of applicant



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To be completed by the FSR

Date of receipt / postmark _____

Handing in on time (for compulsory excursions) yes no

Confirmation of excursion participation yes no

Those in need according to the funding guideline yes no

Funding percentage (max. 75%) _____

Funding amount in € _____

Approved in FSR on _____ yes no

Possible reasons for the decision

Funding number _____

Edited by _____

Signature _____

Note _____

Transferred on _____

The application shall be accompanied by

Compulsory excursions if funded

- Bank statements for the last 3 full months with table overview for curricular funding
- To be submitted later: Confirmation of excursion participation with receipts

at university cultural events

- Calculated cost breakdown
- Short description of the event (does not replace personal appearance at the meeting)



Tabular overview form

of the Student Council for Landscape Management and Nature Conservation

Overview of income and relevant expenses for determining need for compulsory excursion funding - Curricular Excursion Funding Appendix

All income and relevant expenses (rent and health insurance) ~~in the~~ **last three months** must be entered in this table. Each item must be assigned a three-digit code (001, 002, 003, etc.) on the bank statements. To do this, write the number for the item at the bottom of the table and for the same item on the bank statement. See also the example on the following page.

	Revenue	Expenditure	disposable income
1st month			
2nd month			
3rd month			



Tabular overview form

of the Student Council for Landscape Management and Nature Conservation

	Revenue	Expenditure	disposable income
1st month			
001	+694.81 Deposit Hotel		=revenue-expenditure per month
002		-200 Shopping	
003	-25 ATM Withdrawal		
...			



FIRST BANK OF WIKI

1425 JAMES ST, PO BOX 4000
VICTORIA BC V8X 3X4 1-800-555-5555

CHEQUING ACCOUNT STATEMENT

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JOHN JONES
1643 DUNDAS ST W APT 27
TORONTO ON M6K 1V2

Statement period	Account No.
2003-10-09 to 2003-11-08	00005-123-456-7

Date	Description	Ref.	Withdrawals	Deposits	Balance
2003-10-08	Previous balance				0.55
001 2003-10-14	Payroll Deposit - HOTEL			694.81	695.36
002 2003-10-14	Web Bill Payment - MASTERCARD	9685	200.00		495.36
003 2003-10-16	ATM Withdrawal - INTERAC	3990	21.25		474.11
004 2003-10-16	Fees - Interac		1.50		472.61
005 2003-10-20	Interac Purchase - ELECTRONICS	1975	2.99		469.62
006 2003-10-21	Web Bill Payment - AMEX	3314	300.00		169.62
· 2003-10-22	ATM Withdrawal - FIRST BANK	0064	100.00		69.62
· 2003-10-23	Interac Purchase - SUPERMARKET	1559	29.08		40.54
· 2003-10-24	Interac Refund - ELECTRONICS	1975		2.99	43.53
· 2003-10-27	Telephone Bill Payment - VISA	2475	6.77		36.76
2003-10-28	Payroll Deposit - HOTEL			694.81	731.57
2003-10-30	Web Funds Transfer - From SAVINGS	2620		50.00	781.57
2003-11-03	Pre-Auth. Payment - INSURANCE		33.55		748.02
2003-11-03	Cheque No. - 409		100.00		648.02
2003-11-06	Mortgage Payment		710.49		-62.47
2003-11-07	Fees - Overdraft		5.00		-67.47
2003-11-08	Fees - Monthly		5.00		-72.47
*** Totals ***			1,515.63	1,442.61	